

Admin Team Member



We are committed to delivering the best possible client experience and looking for someone who can achieve this. We have a fantastic team, awesome culture, and a fun and dynamic work environment.

Job Type: Casual (up to 25 hours/week)

Job Details Include:

- Strong customer service skills
- Experience managing a busy reception desk (phone calls, bookings, emails, etc.)
- Preferable to have experience with: Medical administration/reception duties

This position requires you to be available to travel between two clinics, Morphett Vale and Belair.

Apply now if interested in joining our amazing and passionate team!

Resumes and expressions of interests can be emailed to info@epsa.net.au

Phone. 8186 2424

Email. info@epsa.net.au

Website. epsa.net.au